

OPERATING COMMITTEE MEETING
MARCH 25, 2020
11:00 AM

The ARPA Operating Committee met at 11:00 AM on Wednesday, March 25, 2020 by conference call from the ARPA offices at 3409 South Main Street, Lamar, CO. Members in attendance included Ron Clodfelter (Las Animas), Houssin Hourieh (Lamar), Bill Jackson (La Junta) and Dean Duran (Trinidad). Also, in attendance were Rick Gumke and Ed Salazar (La Junta), Merna McGinnis and Mike Ingle (Springfield) ARPA staff members Rick Rigel, Arvenia Morris and Aarin Ritter. Committee Member Mike Valentine (Trinidad) was absent.

Call to order: Chairman Clodfelter called the meeting to order at 11:00 AM.

Approval of Agenda:

The agenda was approved as presented.

Current Status of COVID-19 response including suspension of disconnects for non-payment: Committee members reported on their most recent disconnect schedule and post COVID-19 disconnect procedures. *Spreadsheet from CAMU/PUC.* CAMU distributed a spreadsheet drafted by the PUC seeking municipal utility data in response to the Governor's Executive Order, 2020 012, that effective through April 20, seeks to implement a statewide suspension of utility disconnections for delayed or missed payments. The members were encouraged to complete the spreadsheet, provide any resolutions their city might have passed regarding disconnect policies, and return it to CAMU. CAMU will forward the responses to the PUC. *ESCC Guidelines.* The Electricity Subsector Coordinating Council published a resource guide on assessing and mitigating the Novel Coronavirus for the electric power industry leaders. The members discussed their protocol for preparation, initial mitigation and response to COVID. *Protocol for Implementing Mutual Aid.* The Committee discussed the measures they would take to protect their crews from possible exposure to the virus in the event Mutual Aid was needed between the member utilities. Ron Clodfelter reported he had recently been contacted by Rich Eymann of MEAN, offering the services of MEAN for Mutual Aid, if needed.

Potential for Cash Flow Issues: Regarding concerns with the Governor's order for suspending disconnections, loss of revenue due to reduced sales and possible non-payment for service due to unemployment, the members have a potential for cash flow issues. The members were urged to keep the lines of communication open so ARPA can explore its ability to offer short-term rate relief if necessary. This will be discussed at the Board of Directors meeting on March 26.

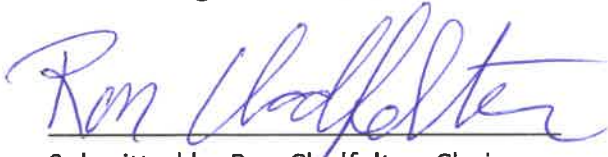
Discussion on Staffing: The members reported their current procedures with their employees regarding their health and the employee's responsibility to stay home if they are sick.

Discussion on Potential on Supply Chain Disruptions: For awareness purposes, it was discussed the members should check their critical inventory supply in the case of supply and material disruptions. Also, be aware of what inventories they have that could be spared in a Mutual Aid situation while continuing to maintain their own facilities.

Miscellaneous: The Committee agreed that the safety training that was scheduled in April should be postponed until a later date. An Operating Committee meeting will be held monthly for the current time. Rick Gumke reported there will be a decision no later than April 15 on whether the Mesa Hot Line School will be held in May or not. Lineworker's Appreciation lunches will be rescheduled at a later date.

Adjourn:

The meeting concluded at 11:36 AM.



Submitted by Ron Clodfelter, Chairman